



PERSONAL DETAILS

Name: Richard Baxendale**Email:** richard.baxendale@we-payee.co.uk

OTHER EXPENSES

Date	Expense Type	Location	Cost	Receipt
07/09/2016	Incidentals	Aberdeen	£ 2.00	<input type="checkbox"/>
06/09/2016	Incidentals	Aberdeen	£ 1.20	<input type="checkbox"/>
07/09/2016	Work Wear	Aberdeen	£ 49.05	<input type="checkbox"/>
Sub Total: £ 52.25				

TOTAL COSTS (£)

Total: £ 52.25

DECLARATION

Agreed:**Signature:**